

# ***FROME VALLEY PARISH COUNCIL***

Minutes of a meeting of the Parish Council held in the Savill Hall, Cattistock on Monday, 16<sup>th</sup> July 2018 commencing at 7.00 pm.

## **Present**

Cllr Palmer (Chair)  
Cllr Mitchell  
Cllr Kilby  
Cllr Browning

Cllr Stovin  
Cllr Lashbrook  
Cllr Sennett  
Cllr Anderson

Cllr Gregory  
Cllr Tosswill

## **In Attendance**

Mrs K Sheehan (Clerk)  
Cllr M Penfold (WDDC)  
Cllr J Haynes (DCC) (for Democratic Period only)  
Mr M Gardiner (Rights of Way Liaison Officer)  
7 members of the public

## **Democratic Period**

Councillor Palmer welcomed everyone to the meeting. It was noted that the new start time of 7pm would continue for all PC meetings.

Mr Brian Twigg, agent for the Chalmington Manor planning application outlined the background to the plans and answered questions from members of the public and councillors. He was joined by Mr Nicholas, the applicant, who assisted. Issues covered included the division of the Manor House into apartments, planning policy support for the subdivision and preservation of listed buildings, increased vehicular movements to the site, the size of the proposed dwelling on the squash court application, potential impact on neighbouring properties. Mr Nicholas indicated he might be willing to look at scaling down the size of the proposed dwelling on the squash court site in response to local concerns. Plans relating to the classic car garage were not going to be progressed at this time.

Mr Peter Farmer introduced the proposals for a new village website which would be supported by a key team and work on mobile devices and provide better and up to date information for villagers and visitors. Cllr Lashbrook queried the possible inclusion of Frome St Quintin, to contact the website team directly to discuss further.

Mr Stewart Kilby thanked the Parish Council for its support of the restoration of the war memorial. He updated councillors on progress obtaining funding for other parts of the project and requested a further grant amount of £150 to obtain a 'Tommy' statue from the RBL as a Parish Asset for future use.

## **18/021. Apologies**

Apologies were received from Cllr Harpur.

## **18/022. Code of Conduct and Declarations of Interests**

None.

## **18/023. Co-option of a new Parish Councillor**

To co-opt Mrs Sophie Stovin of Frome St Quintin as a Parish Councillor.

**Proposed: Cllr Palmer**

**Seconded: Cllr Lashbrook**

**RESOLVED**

## **18/024. Minutes of the Previous Meeting**

Minutes of the last meeting held on 10<sup>th</sup> May 2018 had been previously circulated and were unanimously approved and signed by the Chair.

**18/025. Matters arising from Last Meeting**

No matters arising were raised but Mr Gardiner did note that the new footbridges were now installed thanks to County Council funding.

**18/026. Community Space****a. To appoint a new play equipment inspector**

Cllr Gregory proposed that a local and qualified play inspector, Mr Ken Hussey, be appointed instead of the Play Inspection Company to carry out quarterly inspections on the Community Space equipment. Mr Hussey was also equipped to carry out minor on the spot repairs. The cost of the quarterly visits would be £77 per quarter. There was a possibility of sharing this service with Toller Porcorum once their PFA was up and running.

**Action: Clerk to advise Ken Hussey and Play Inspection Company accordingly.**

**b. To consider the status and terms of reference of the Community Space Committee**

Some discussion took place about the status of the CS steering group. Historically it had operated relatively independently but it was noted that finances etc fell under PC banking arrangements. The Clerk outlined the differences between a formal 'Committee' structure and a less formal 'Working party'. As non-councillors were included in the Community Space group and formal meetings not held, it was agreed that it was a Working Party.

**c. To receive an update on work programme and funding**

A work programme for the CS as a whole, supported by quotes and costings for the proposed (wheelchair accessible) new roundabout had been circulated to members. A recommendation from Cllr Gregory was received to move forward with the quote supplied by Ken Hussey for roundabout purchase and installation. He stated that a grant of £2500 from the CCF was anticipated and proposed using the S106 monies due to cover the remainder. Going forward the swings were hoped to be replaced in 2019, and the bouncing swing in 2020.

**Action: Clerk to agenda 'funding arrangements for the CS work programme' for September.**

**Items 18/026 a-c (above) were jointly proposed by Cllr Gregory, seconded by Cllr Browning and duly RESOLVED.**

**18/027. Higher Authority Reports**

- a. Dorset County Council – none.
- b. West Dorset District Council

Cllr Penfold reported that:

- The Local Government Review was ongoing and numbers of councillors would reduce from 206 to 82
- An Electoral Review of Dorset wards was underway
- Shadow Executive had been formed with members from each authority

**18/028. Financial Matters****a. To authorise payments for goods and services received since the last meeting**

Payments were authorised for the following:

Payments		Voucher	Chq no	
Staffing	Salary/expenses	CA034	100714	£ 629.69
Savill Hall Committee	Room hire to March 19	CA035	100715	£ 90.00
DAPTC	Annual subscriptions 18/19	CA036	100716	£ 216.82
P Evans	Rocking horse repair	CSA002	100025	£ 50.00
I Gregory	Expenses for CS maintenance	CSA003	100026	£ 188.71
Savill Hall Committee	Hall hire for maintenance w/e	CSA004	100027	£ 30.00
HMRC	PAYE	CA037	100717	£ 42.00
				<b>£ 1,247.22</b>

All agreed for payment with the proviso that the amounts debited from CS account be transferred back in September.

**Proposed: Cllr I Gregory**

**Seconded: Cllr S Palmer**

**RESOLVED FOR PAYMENT**

Cllr Palmer recorded thanks to Karen Myers and Julia Dodds for their assistance with the cream teas.

<b>Receipts</b>	<b>June - July 2018-19</b>	
01.06.18	Interest - Deposit Account	£ 0.48
24.04.18	Precept - 50%	£ 5,197.51
<b>Total</b>		<b>£ 5,197.99</b>

*b. To consider a secure storage arrangement for Parish Council documents*

The Clerk reported that she had purchased some plastic storage containers and had archived documents at home until a more permanent arrangement could be sorted.

**18/029. Development Applications**

*a. Planning Applications currently in circulation:*

- WD/D/001216 – Angel Autoparts, Warden Hill. NO OBJECTIONS
- WD/D/001283,4,5&6 – Chalmington Manor/Squash Courts

In respect of the Manor House applications members welcomed the preservation of an historic building. Queries were raised over the safety of the proposed access point but overall members had no objections.

In respect of the Squash Court applications objections were raised on the basis of size, proposed materials, impact on Chalmington infrastructure, parking and vehicular movements.

**Action: Cllr Palmer to summarise objections raised and submit both responses to planning in Clerk's absence.**

*b. To note development decisions received since the last meeting:*

- a. None.

*c. To consider the S106 allocation process for Chilfrome and Holywell*

Deferred to September meeting.

**18/030. Correspondence**

The following matters were discussed:

*a. Matters discussed or raised with the Clerk*

- Dorset Knob Throwing – a meeting had been scheduled for August where a possible change of arrangements would be discussed.

*b. To note action on other correspondence received since the last meeting*

Various emails circulated to members.

**18/031. Other Relevant Information**

- Cllr Palmer thanked Mike Gardiner for his work in obtaining funding for the foot bridges.
- Clerk reminded Councillors of her annual leave dates for the summer.

**18.032. Arrangements and items for the next meeting**

The next meeting was agreed for Monday 24<sup>th</sup> September at 7pm in the Savill Hall.

Items for the agenda to include:

- Grant request for Armistice Commemorations Tommy figure
- S106 allocations
- Poster funding for Remembrance commemorations