

# **FROME VALLEY PARISH COUNCIL**

Minutes of a meeting of the Parish Council held in the Savill Hall, Cattistock on Monday, 28<sup>th</sup> January 2019 commencing at 7.00 pm.

## **Present**

Cllr Palmer (Chair)  
Cllr Mitchell  
Cllr Sennett  
Cllr Browning

Cllr Stovin  
Cllr Tosswill  
Cllr Gregory  
Cllr Lashbrook

Cllr Harpur  
Cllr Kilby  
Cllr Anderson

## **In Attendance**

Mrs K Sheehan (Clerk), 5 members of the public, Cllr Haynes (DCC), Cllr Penfold (WDDC).

## **Democratic Period**

Councillor Palmer welcomed everyone to the meeting.

Mr Taylor outlined a number of objections relating to the planning application at Melvelawns, including:

- Lack of clarification over comments regarding possible contamination of site;
- Lack of detail on access arrangements as well as details relating to the appearance of the building.

The applicants, also in attendance, clarified some issues relating to the application such as purpose, drainage and utilities. Cllr Palmer thanked all present for their contributions. (Mr Taylor and the applicants left the meeting at this point).

Mr Hunt provided councillors with an update on the proposed heritage lamp post project. Two locations were being considered and councillors were invited to ask questions. Mr Hunt clarified that the lamp would be wired into the Savill Hall electrical supply and although no objections to the project had been received so far, some concerns had been raised about light pollution. Cllr Sennett was keen that the residents closest to the proposed site(s) be more proactively consulted regarding light impact and Cllr Harpur raised concerns about need for additional street furniture. Cllr Palmer thanked Mr Hunt, who left the meeting.

## **18/056. Apologies**

Apologies were received from Mr Mike Gardiner (RoW rep).

## **18/057. Code of Conduct and Declarations of Interests**

Cllr Stovin declared an interest in the planning item relating to Frome House and would not participate in discussion or vote on the application. Cllr Palmer declared a personal interest in the same item by virtue of being a neighbour to the property in question.

## **18/058. Minutes of the Previous Meeting**

Minutes of the last meeting held on 26<sup>th</sup> November 2018 had been previously circulated and were unanimously approved and signed by the Chair.

**Proposed: Cllr Sennett**

**Seconded: Cllr Lashbrook**

**RESOLVED**

## **18/059. Matters arising from Last Meeting**

None.

## **18/060. Higher Authority Reports**

a. Dorset County Council

Cllr Haynes reported that the senior positions at the new Dorset Council were now all filled. Some work was being undertaken to encourage micro-businesses providing care packages and additional gully emptying should be

scheduled. Due to changes to boundaries and party selections, Cllr Haynes stated that with regret she would not be standing in the FVPC ward in May elections and Cllr Palmer thanked her for her efforts over the years.

b. West Dorset District Council

Cllr Penfold would also not be standing for the same ward and Cllr Palmer thanked her too for her hard work on behalf of the Parishes.

**18/061. Development Applications**

a. *Planning Applications currently in circulation:*

- WD/D/18/002687 – Melvelawns, West End, Cattistock – Erection of a garage and ancillary residential accommodation.

Some discussion took place around the application and the following concerns were highlighted for submission to the planning authority:

- Concerns re visual appearance – new building incongruous with local area;
- Lack of details re access, contamination, materials, and purpose;
- Need for clarification over foul drainage arrangements;
- Need for a 'tie' to main building to prevent separate sale in future.

On these grounds a proposal to **OBJECT** to the application was received and resolved.

**Proposed: Cllr Sennett**

**Seconded: Cllr Mitchell**

**RESOLVED**

- WD/D/18/002767 – Frome House, Frome St Quintin – LBC external and internal alterations
- Members noted these were essential repairs to a listed building, no changes except to use new bricks only where the existing brick had dissolved.
- **NO OBJECTIONS** raised on the above grounds.

b. *To note development decisions received since the last meeting:*

- i. WD/D/17/001889 – Wardon Hill Coffee Shop - APPROVED
- ii. WD/D/18/001283 & 1284 – Chalmington Manor - APPROVED
- iii. WD/D/18/003033 – The Granary, Chalmington - APPROVED

c. *To consider remaining funds for S106 allocations*

Clerk reported that she had submitted suggestions to the S106 team for comments although no formal response had been received. Cllr Penfold commented that this could be due to the staffing changes related to the migration to Dorset Council and agreed to contact Tony Hurley directly.

**Action: Clerk and Cllr Penfold to chase WDDC S106 team ref possible project ideas. Cllrs Stovin and Palmer to provide costings for bulbs to support application.**

**18/062. Community Space**

a. *To receive an update on work programme and funding*

Cllr Gregory had provided a written update, circulated to members. He stressed that the CS Working Group would need new members going forward and felt that the boules court suggestion was supported locally. A formal proposal would be brought to the March meeting. Quotes had been obtained and the Community Space would be one of the beneficiaries of the Tesco Bags of Help scheme in March and April. One further picnic bench was due for installation.

b. *To receive the quarterly inspection report and action any works required*

Members received the quarterly inspection report from Ken Hussey. Members agreed with the proposal to rehang the gates to open the opposite direction and Cllr Gregory agreed to look into a top-closing latch (out of children's reach). Clerk highlighted again that signage re operators and electricity cables was suggested but members did not wish to pursue this. All works scheduled for February 2019.

**18/063. Highways & Footpaths**

a. *Back Lane*

The Clerk reported that Mike Gardiner was continuing to look into options and hoped to return to the March meeting with further information.

**18/064. Finance and Procedural Matters**

a. *To authorise payments for goods and services received since the last meeting*

Payments were authorised for the following:

Payments		Voucher	Chq No		VAT
INTERNAL TRANSFER	S106 funds to CS/Acc	CA049	100727	£ 3,346.97	£ -
Hump An Dump (Dorset) Ltd	Skip hire	CS007	100030	£ 290.00	£ 48.33
T White	HMS Cattistock expenses	CA050	100728	£ 165.65	£ -
K Hussey	Quarterly CS inspection	CA051	100729	£ 65.00	£ -
P Thorne	Works to CS	CS008	100031	£ 119.69	£ -
The Savill Memorial Hall	Defib training room hire	CA052	100730	£ 16.00	£ -
SLCC	Membership	CA053	100731	£ 156.00	£ -
Staffing	Salary/expenses	CA054	100732	£ 598.65	£ 3.23
Toller Porcorum PC	50% email support bill	CA055	100733	£ 18.00	£ -
				<b>£ 4,775.96</b>	<b>£ 51.56</b>

**Proposed: Cllr Palmer**

**Seconded: Cllr Sennett**

**RESOLVED FOR PAYMENT**

The following receipts to the Parish accounts were noted:

Receipts			Dec/Jan
07-12-18	HSBC	Interest	£ 1.38
17-12-18	WDDC	S106 payment for roundabout	£ 3,346.97
			<b>£ 3,348.35</b>

*c. To note bank reconciliation*

A previously circulated bank reconciliation was noted, no questions.

**18/065. Correspondence**

The following matters were discussed:

- a. *Matters discussed or raised with the Clerk*
  - Proposed temporary closure of road at East Hill Holywell 28-30<sup>th</sup> January.
- b. *To note action on other correspondence received since the last meeting*
  - Various emails circulated to members.

**18/066. Other Relevant Information**

- Clerk was asked to write to the Football Club about the hedge trimming;
- Knob throwing would take place at Kingston Maurward 5<sup>th</sup> May;
- Cllr Gregory wished to consider a 20-year update to the Millennium book previously published in the village;
- Defibrillator training was scheduled for 9<sup>th</sup> Feb, 2pm in the Savill Hall;
- Some grit bins looked empty – unsure if DCC missed them in free first fill – Clerk asked to investigate. All members to check nearby grit bins;
- Clerk asked to contact P Dobbs re co-ordinating annual village tidy up;
- Clerk asked to contact Highways regarding drain clearance by bus stop in Cattistock.

**18/067. Arrangements and items for the next meeting**

The next meeting was agreed for Monday 25<sup>th</sup> March 2019 at 7pm in the Savill Hall.

Items for the agenda to be advised to the Clerk 7 days prior to the meeting date.