

FROME VALLEY PARISH COUNCIL

Minutes of a meeting of the Parish Council held in the Savill Hall, Cattistock on Monday, 26th November 2018 commencing at 7.00 pm.

Present

Cllr Palmer (Chair)
Cllr Mitchell
Cllr Sennett

Cllr Stovin
Cllr Tosswill
Cllr Gregory

Cllr Harpur
Cllr Kilby

In Attendance

Mrs K Sheehan (Clerk)
1 member of the public

Democratic Period

Councillor Palmer welcomed everyone to the meeting.

Mr S Kilby thanked the Parish Council for their support of the WW1 commemorations, which he reported were well attended and received. It was noted that the stonework for the memorial was completed pro bono and so the £500 allocated by the Parish Council remained unspent. Mr Kilby stated that the committee was looking at a possible 'legacy' plaque or scroll for the village and asked the PC to consider reallocating the original funding to this instead. Cllr Palmer thanked Mr Kilby who left the meeting.

18/044. Apologies

Apologies were received from Cllrs Anderson and Browning, from County Councillor Jill Haynes, District Councillor Mary Penfold and also RoW representative Mike Gardiner.

18/045. Code of Conduct and Declarations of Interests

None bar the budget and precept in which all members had an interest but in order to transact business a dispensation was given.

18/046. Minutes of the Previous Meeting

Minutes of the last meeting held on 24th September 2018 had been previously circulated and were unanimously approved and signed by the Chair.

Proposed: Cllr Stovin

Seconded: Cllr Palmer

RESOLVED

18/047. Matters arising from Last Meeting

Cllr Gregory raised a recent article in the Dorset Echo regarding the changing responsibilities of local authorities in the wake of the Local Government Reorganisation in the County.

18/048. Higher Authority Reports

- a. Dorset County Council – none.
- b. West Dorset District Council – none.

18/049. Development Applications

a. Planning Applications currently in circulation:

- None at time of meeting. Clerk reported no decision or progress on applications relating to Chalmington Manor.

b. To note development decisions received since the last meeting:

- i. WD/D/002296 Swanhills, Cattistock – APPROVED
- ii. WD/D/001812 Fortunes Wood Farm – APPROVED

c. *To consider remaining funds for S106 allocations*

Members discussed a report prepared by the Clerk outlining the remaining S106 funds available to the Parish. Cllrs Stovin and Palmer requested thought be given to planting projects in Frome St Quintin. Cllr Mitchell restated the need for additional grit bins and the possibility of nominating the Savill Hall for the community building heading was suggested, although funds were intended for capital projects rather than refurbishment.

Action: Clerk to make enquiries with WDDC S106 team ref possible project ideas.

18/050. Community Space

a. *To receive an update on work programme and funding*

Cllr Gregory updated members, reporting that the roundabout was now in and completed. Some additional costs had been incurred, namely a skip. The concrete would shortly be painted and the benches and chairs replaced. The skip invoice was on the proposed payments list to be agreed for payment when invoice received. Members received the quarterly inspection report from Ken Hussey and all works listed were agreed for action by Mr Hussey. Signs regarding dogs and electricity had been arranged but operator signage was not agreed as Members felt there was too much signage in the vicinity. Cllr Palmer thanked Cllr Gregory for his efforts.

Action: Clerk to raise a works order for Ken Hussey to action costed list of repairs etc

Proposed: Cllr Kilby

Seconded: Cllr Sennet

RESOLVED

18/051. Highways & Footpaths

a. *Back Lane*

Cllr Harpur proposed that the condition of Back Lane be raised again with the County Council and it was agreed that if Mike Gardiner (Rights of Way rep) was willing to do so, then he had the support of the Parish Council. Cllr Palmer reiterated that the Parish Council were not willing to take on the maintenance of the bridleway for various reasons discussed at length in previous PC meetings.

18/052. Finance and Procedural Matters

a. *To authorise payments for goods and services received since the last meeting*

Payments were authorised for the following:

Payments		Voucher	Chq No		
Staffing	Salary/expenses	CA043	100722	£	587.18
ICO	Data Protection Registration	CA042	Direct Debit	£	35.00
Cattistock PCC	Grant for Churchyard & Clock	CA045	100723	£	610.00
F St Q PCC	Donation	CA046	100724	£	210.00
Chilfrome PCC	Donation	CA047	100725	£	210.00
Ken Hussey	Balance roundabout/concrete works	CS006	100029	£	4,605.00
Ken Hussey	Quarterly CS Inspection Report	CA048	100726	£	65.00
	Skip Hire				tbc
				£	6,322.18

Proposed: Cllr Harpur

Seconded: Cllr Kilby

RESOLVED FOR PAYMENT

*Skip hire authorised when invoice received.

The following receipts to the Parish accounts were noted:

Receipts		Oct/Nov 2018
WDDC - 28/9	Precept	£ 5,197.49
		£ 5,197.49

b. *To note bank reconciliation*

A previously circulated bank reconciliation was noted, no questions.

c. To consider the 2019/20 Budget and set the Precept

Members discussed a pre-circulated draft budget; the following amendments were made – reinstatement of HMS Cattistock budget line. At the suggestion of Cllr Sennet, it was agreed to have a half-yearly budget review of spending and headings.

The Precept was proposed at £11,300 for the 2019/20 financial year.

Proposed: Cllr Gregory

Seconded: Cllr Stovin

RESOLVED

Action: Clerk to look into local lengthsman schemes where available.

d. To appoint an internal auditor for the 2018/19 financial year

The Council's current internal auditor, Mrs M Harding, was proposed again for 2018/19.

Proposed: Cllr Palmer

Seconded: Cllr Kilby

RESOLVED

e. To review and update (if necessary) Risk and Asset Registers

Circulated Registers were agreed as accurate and up to date. The Tommy silhouette to be added to the asset register.

18/053. Correspondence

The following matters were discussed:

a. Matters discussed or raised with the Clerk

- Correspondence regarding pushchair/wheelchair accessibility of footpaths around the village – Clerk was asked to ask the RoW Rep to look into the ownership of the kissing gates in question.
- Possible lamp restoration project – details received of a proposal to reinstate the historic lamp in the village centre. Suggestions included possibly locating lamp at gates of Community Space and also to consult with nearby residents over potential light impact. Members stated that they would look forward to hearing further details in due course.

b. To note action on other correspondence received since the last meeting

- Various emails circulated to members.

18/054. Other Relevant Information

- None raised.

18/055. Arrangements and items for the next meeting

The next meeting was agreed for Monday 28th January 2019 at 7pm in the Savill Hall.

Items for the agenda to be advised to the Clerk 7 days prior to the meeting date.